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| Vocabulary item | Definition |
| Aeronautical | Relating to the study or practice of building and flying aircraft. |
| Environmental | Connected with the natural world and the effect of human activity upon it . |
| Skilled | Having the ability knowledge and experience to do something well . |
| Apprentice | A young person who works for an employer for a fixed period of time to learn the particular skills needed in the job . |
| Degree | The qualification obtained by student who successfully complete a university course . |
| Know –how | Knowledge and experience of how to do something. |
| Marketing | The activity of presenting advertising and selling a company’s product . |
| Media | The main forms of public communication such as tv, radio, newspapers. |
| Paperwork | The part of a job that involves writing letters filling in forms. |
| Production costs | The amount of money that business needs to spend in order to make something. |
| Qualification | An exam or a course of study that you have successfully completed. |
| Quality assurance | The practice of making sure that goods or services are kept at a high standard |
| Work experience | The work or jobs that you have done in your life so far. |
| Earn money | To receive money of working |
| Find faults | To find things that stop a machine from working correctly. |