



COMMUNICATION

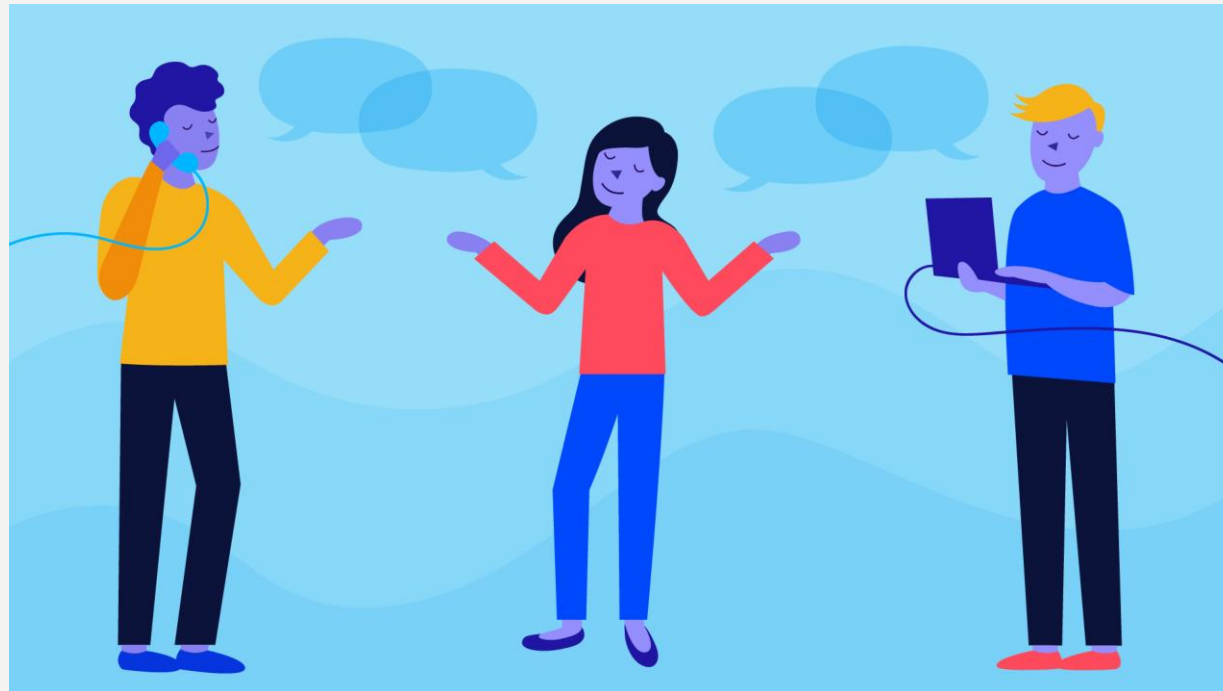
اللغة الإنجليزية الفنية

OUTLINES

- What does the communication mean?
- Types of communications
- Some social media programs
- What an email is?
- What does an email include?
- The parts of typical email address
- Anatomy of an email
- What is a spam?
- An email picture

WHAT DOES A COMMUNICATION MEAN?

- A communication : to communicate with each other by using Mobil phones , computers...etc ,to exchange and transport different information



TYPES OF COMMUNICATION

1. Written communication
2. Oral communication
3. Nonverbal communication

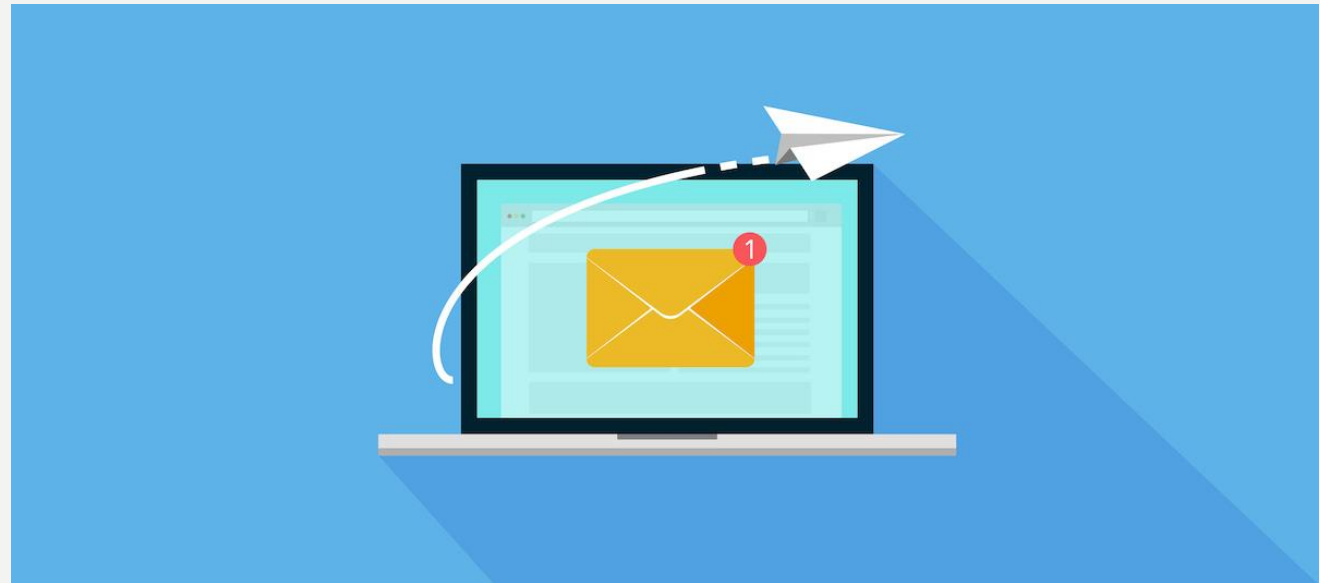
SOME SOCIAL MEDIA PROGRAMS

1. Twitter
2. Instagram
3. WhatsApp
4. Facebook
5. Viber
6. Messenger
7. Line
8. Emails and mailing lists
9. Chat
10. Skype
11. Snapchat



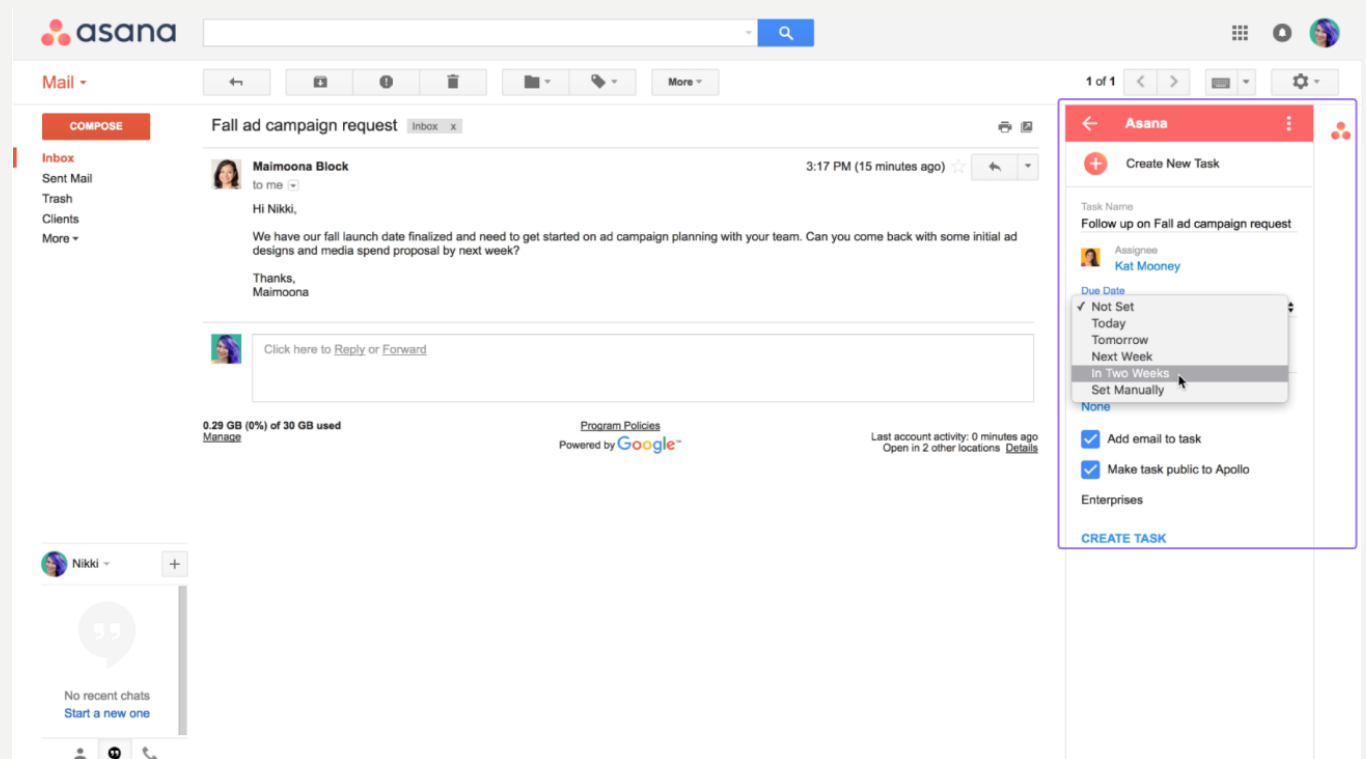
WHAT AN EMAIL IS????

- An email: an electronic message sent from one computer to another.



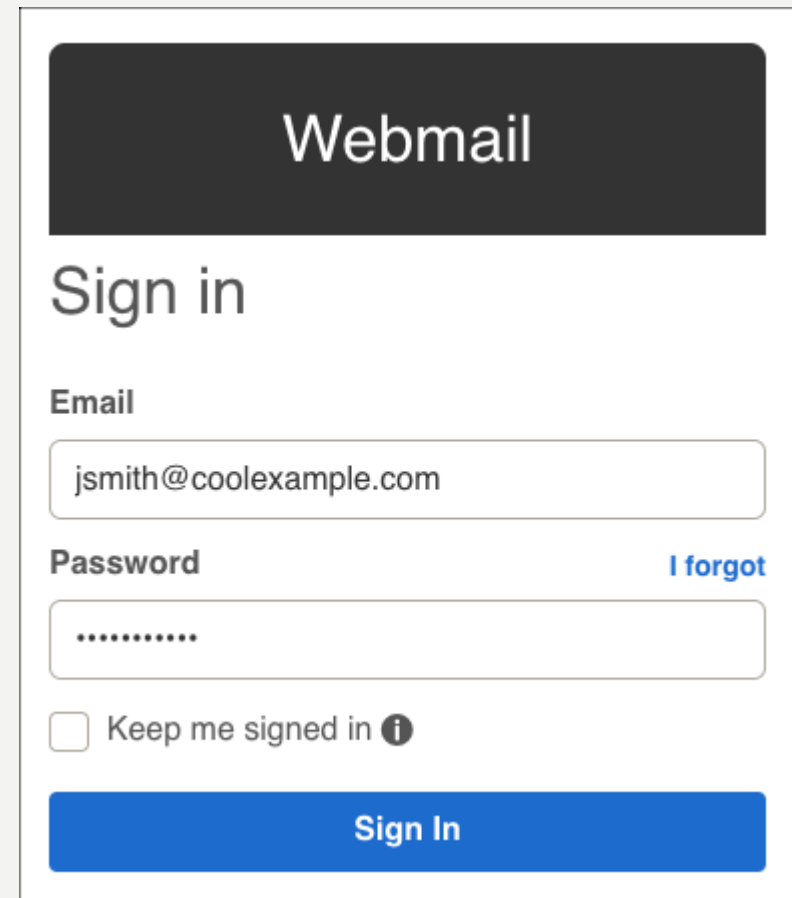
WHAT DOES AN EMAIL INCLUDE?

1. Attachments
2. Documents
3. Pictures
4. Sounds
5. Some computer programs.



THE PARTS OF A TYPICAL EMAIL ADDRESS

1. Username
2. @ means (at)
3. The domain name/network address.
4. An example : smith @hotmail.com



The image shows a webmail sign-in interface. At the top is a dark grey header with the word "Webmail" in white. Below the header is the text "Sign in". There are two input fields: "Email" containing "jsmith@coolexample.com" and "Password" containing ".....". To the right of the password field is a blue link "I forgot". Below the password field is a checkbox labeled "Keep me signed in" with an information icon. At the bottom is a blue button labeled "Sign In".

Webmail

Sign in

Email

jsmith@coolexample.com

Password [I forgot](#)

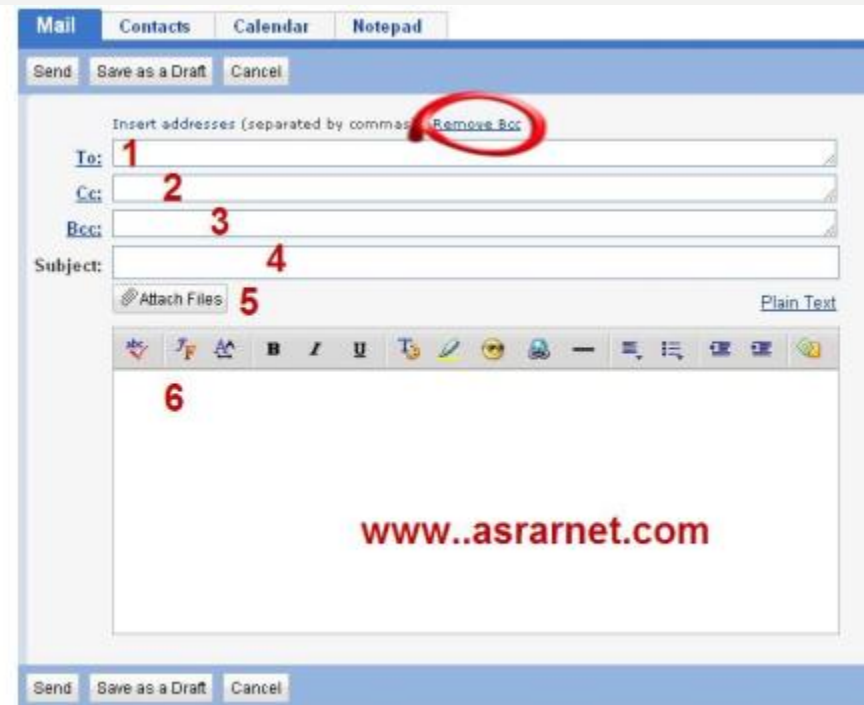
.....

Keep me signed in ⓘ

Sign In

ANATOMY OF AN EMAIL

- The main parts of an email
 1. the header includes
 - To : the name and the address of recipient.
 - CC: Carbon Copy
 - BCC: Blind/Black carbon copy
 - Subject: topic of the message.
 2. The body: the message itself



WHAT IS A SPAM??

- Spam: it is the unwanted message.
- Another name for spam is junk email